

महाराष्ट्र राज्य वखार महामंडळ

(शासनाचा सार्वजनिक उपक्रम)

५८३/ब, गुलटेकडी, मार्केट यार्ड, पुणे - ४११ ०३७

दूरध्वनी ०२०-२४२०६८००, २४२६२९५१

Quotation Call Notice

क्र. मरावम/प्रशासन/खा.वा.पु/१/२०२६-२७

खाजगी वाहन पुरवठा कामाची दरपत्रके

महाराष्ट्र राज्य वखार महामंडळ मुख्य कार्यालयात Call Basis खाजगी वाहन पुरवठा करण्यासाठी खालील तपशीलात नमूद केल्याप्रमाणे महामंडळाच्या संकेतस्थळावरून प्रसिद्धी करून खाजगी वाहन पुरवठा करण्यासाठी अनुभव असणाऱ्या पुणे शहरातील स्थानिक बाजारपेठेतील पुरवठादाराकडून बंद लिफाफा दरपत्रके दि.२९.०९.२०२६ ते ०६.१०.२०२६ रोजी सायंकाळी ५.०० वाजेपर्यंत मागविण्यात येत आहे. प्राप्त दरपत्रके दि.०७.१०.२०२६ रोजी दुपारी १२.०० वाजता इच्छुक असलेले पुरवठादारांच्या उपस्थितीत उघडण्यात येईल.

कामाचा प्रकार (Call Basis)	तपशील	करारनामा कालावधी
कार्यालयीन व इतर अति महत्वाच्या कामासाठी स्थानिक वापराकरिता तसेच बाहेरगावी फिरती कार्यालयीन दौरे करण्यासाठी वाहन पुरवठा करणे.	महामंडळाच्या मागणी प्रमाणे वाहनाचा पुरवठा करणे.(Call Basis) वाहनाचा प्रकार — Maruti Suzuki Swift Dzire, Ciaz, Honda Amaze , Toyota Innova Ac, Toyota Innova crista Ac, Maruti Suzuki Ertiga Ac वाहनाचे उत्पादन / मॉडेल २०२० आणि त्यानंतरचे असावे	१ वर्ष

टीप :-

१. दरपत्रकाचा लिफाफा उपरोक्त दिलेल्या कालावधीत प्रशासन शाखा, मुख्य कार्यालय, महाराष्ट्र राज्य वखार महामंडळ सर्व्हे नं.५८१/४, प्लॉट नं. ३७ ते ५६, मार्केटयार्ड बस डेपोसमोर, गुलटेकडी मार्केटयार्ड, पुणे - ४११०३७



सहव्यवस्थापकीय संचालक व सचिव

DISCLAIMER

8. Detailed Time Table for the various activities to be performed in e-tendering process by the Tenderer for quoting their offer is given in this Tender Document under "Tender Schedule". Contractor should carefully note down the cut-off dates for the carrying out each e-tendering process / activity.
9. Every effort is being made to keep the Website upto date and running smoothly by Maharashtra State Warehousing Corporation and the Service Provider. However, Maharashtra State Warehousing Corporation takes no responsibility, and will not be liable for, the website being temporarily unavailable due to any technical issue at any point of time.
10. In that event Maharashtra State Warehousing Corporation will not be liable or responsible for any damages or expenses arising from any difficulty, error, imperfection or inaccuracy with this Website. It includes all associated services, or due to such unavailability of the Website or any part thereof or any contents or any associated services.
11. Tenderers must follow the time table of e-tendering process and get their activities of e-tendering processes done **well in advance** so as to avoid any inconvenience due to unforeseen technical problem if any.
12. Maharashtra State Warehousing Corporation will not be responsible for any incomplete activity of e-tendering process of the tenderer due to technical error/ failure of website and it cannot be challenged by way of appeal, arbitration and in the Court of Law. Contractor must follow the instructions given regarding all the e-tendering activities well in advance.
13. GST:- The rates quoted by the contractors shall be exclusive of GST
14. Registration for E- Tendering:- For participating in the tenders, online vendor registration is mandatory. Online registration is already open on this site <http://mahatender.gov.in>.

General Information for Contractor

- xxiv) Compulsory attach forwarding letter with address, Mobile Number & Email ID.**
- xxv)** The bidder should be taxi contractor/ individual owner, registered as a taxi in his name or bidder's company name.
- xxvi)** The bidder should have valid tourist permit, registered with Regional Transport Authority and should furnish a copy of registration certificate in support thereof.
- xxvii)** Manufacturing / model of vehicle should be in the year 2020 & thereafter.
- xxviii)** Copy of Tenderer's PAN Card.
- xxix)** Copy of valid Goods & Service Tax (GST) Certificate from Maharashtra State.
- xxx)** Unit Translation No (U T R) mentioned along with slip or payment made by online obtained at the time of deposition of E M D & Tender fee.
- xxxi)** The tenderers should satisfy themselves before purchasing the tender online that they meet above qualifying criteria.
- xxxii)** The tenderer shall upload the necessary documents (Scanned/PDF of Original/Attested copies of documents) in support for fulfilment of pre-qualifying criteria and other tender requirements.
- xxxiii)** The tenderers not fulfilling the criteria of submission of the technical bid documents as specified in tender will be disqualified. The online purchase of tender documents does not necessarily qualify the tenderers for acceptance of their bid.
- xxxiv)** Registration for E-Tendering – For participating in the tenders, online vendor registration is mandatory. Online vendor registration is already open on this site "<http://mahatenders.gov.in>".
- xxxv)** Blank Tender Documents will neither be issued manually nor be sent by post or courier. Blank tender documents can be viewed and downloaded by registered intending tenderer online on website "<http://mahatenders.gov.in>" from above mentioned dates. The tender fee will be accepted by online (Net banking only) only, depositing the tender cost by cash at M S W C will not be allowed.
- xxxvi)** The fee of the tender document will be non-Refundable.
- xxxvii)** If further information regarding the work can be obtained from the MSWC, Pune (Phone No.020 – 24206872/90)

xxxviii) Tenders (Technical Bid & Commercial Bid) duly filled in as per the procedure stipulated in the tender document and duly signed with digital signature will be received online up to above mentioned date. It is advisable to submit the digitally signed tenders in advance of due date & time so as to avoid last minute trafficking at server. Technical Bid will be opened online on the date mentioned above. (if possible) After opening of Technical Bid and its scrutiny, the Commercial Bid submitted by the tenderers who have been qualified in Technical Bid will be opened on the same day (if possible). The physically submitted offers will not be considered.

xxxix) Security Deposit to be submitted at the time of agreement is Rs...../-

xl) Earnest Money Deposit of Rs...../- shall be accepted only in the form of online is applicable & in any other form like cash or cheque or F.D.R. or D.D or RTGS/NEFT will not be accepted & any type of exemption is not applicable (EMD/SD etc.) to any type of agency.

xli) The amount of earnest money will be forfeited in case successful contractor does not pay the amount of initial security deposit within the time specified as stipulated by the Dy. General Manager (Adm) and complete the contract documents. In all other cases earnest money will be refundable. Further it may be noted that successful Agency's who fail to execute agreement by depositing S.D. will be debarred from participation in MSWC for future works for 3 years & agency will be black Listed.

xlii) The tender submitted by the tenderer shall remain valid for a period of 120 days from the date **opening of financial bid** (Envelop No.2).

xliii) The contractor whose tender is accepted is required to note that no foreign exchange will be released by the MSWC, Pune.

xliv) This notice inviting tender shall form part of the tender agreement.

xlvi) The right to reject any or all tenders without assigning any reasons what so ever is reserved by the Corporation.

xlvi) The rates quoted by the contractor shall be deemed to be **inclusive of all taxes other than Goods and Service Tax 2017** that the contractor will have to pay for performance of this contract. The rates quoted by the contractor shall be exclusive of Goods and Service Tax 2017 which shall be paid extra by the M.S.W.C.at prevailing rates. The M.S.W.C. will perform such duties in regard to the deduction of such taxes at sources as per applicable law.

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CHECK –LIST
SUMMARY OF COMPLIANCE OF THE REQUIREMENT OF
THE TENDER

Sr. No.	Description of Requirement	Yes/ No.	Page / Ann. No. of Enclosed Tender
1.	Whether the firm /proprietor is registered with Regional Transport Authority?	Yes / No.	
2.	R.C. Book	Yes / No.	
3.	Road Tax Clearance Certificate	Yes / No.	
4.	Copy of PAN CARD	Yes / No.	
5.	Copy of GST Certificate.	Yes / No.	
6.	Certificate of the Valid Insurance Policy.	Yes / No.	
7.	Valid Pollution Certificate (PUC)	Yes / No.	
8.	Partnership deed, if applicable	Yes / No.	
9.	Details of other organizations where such contracts are undertaken (attach supportive documents)	Yes / No.	
10.	List of Arbitration cases (if applicable)	Yes / No.	
11.	Acceptance of Terms and Conditions attached. Each page of terms and conditions to be duly signed as token of acceptance and Submitted as part of tender document.	Yes / No.	
12.	Commercial Bid proforma completed.	Yes / No.	

Declaration by the Tenderer:

This is to certify that I/We before signing this tender, have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Encl: 1. Terms and Conditions (each page must be signed and sealed)

(Signature of Tenderer with seal)

Place :-

Date :-

Name :

Seal :-

Office Address :-

GENERAL TERMS AND CONDITIONS

- 22. Parties:** - The parties to the Contract are the contractor (the tenderer to whom the work has been awarded) and the M.S.W.C.
- 23. Addresses:** For all purposes of the contract including arbitration there under, the address of the contractor mentioned in the tender shall be final unless the contractor notifies a change of address and contact number(s) by a separate letter sent by registered post with acknowledgement due to the M.S.W.C., Pune. The contractor shall be solely responsible for the consequences of any omission or error to notify change of address and contact number(s) in the aforesaid manner.
- 24.** No request for transfer of any previous deposit of earnest money or security deposit or adjustment against any pending bill held by the in respect of any previous work will be entertained.
- 24.1 Tenderer /Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer/bidder fails to comply with the stipulations made therein or backs out after quoting the rates, the aforesaid banker demand draft will be forfeited by the M.S.W.C.
- 24.2 The tender without Earnest Money will be summarily rejected.
- 25. Preparation and submission of Tender :** The tender should be submitted in two parts namely, Technical Bid (in form given at Annexure-III) along with Earnest Money Deposit and Commercial Bid (in form given at Annexure-IV)
- 26. Signing of Tender :** The individual signing the tender and other documents connected with contract must specify whether he signs as :-
- (i) A “sole proprietor” of the concern or constituted attorney of such sole proprietor.
 - (j) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
 - (k) Directors or principal officer duly authorized by the Board or Directors of the Company, if it is a Company.
 - (l) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly signed & affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
 - (m) In the case of partnership firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any party, the tender and all other related documents must be signed by all partners of the firm.
 - (n) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bid such other person and if, on enquiry it appears that the persons so signing had no authority to do so, this office may, without prejudice cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

- (o) The tenderer should sign and affix his/his firm's stamp on each page of the tender and all its Annexures as the acceptance of the offer by the tenderer. NO PAGE SHOULD BE REMOVED/DETACHED FROM THIS TENDER DOCUMENT. (This sub- clause will not be applicable in cases where signing of a separate agreement is considered by the M.S.W.C., Pune.)
- (p) Each & every page of the tender document (Annexures I to IV) shall be signed by the bidder as mentioned at clause no 5 above.

27. Technical Bid: The Technical bid should be submitted in form given in Annexure-II & III along with registration particulars, copy of PAN Number issued in favor of the firm, full details of the number of Car registered in the name of the tenderers or his firm and other information sought for in the Annexure-II.

28. Commercial Bid: The Financial/Commercial Bid should be submitted in the form given in Annexure-IV. The Commercial Bids of those tenderers, who are found technically compliant, will be opened on a specified date and time to be intimated to the respective tenderer.

28.1 Terms of payment as stated in the Tender Document shall be final.

28.2 At the time of payment of bills, the taxes liable to be deducted, if any, shall be deducted at source as per Government rules and guidelines as may be prevailing at the time of payment.

29. Validity of the Bids: The bids shall be valid for a period of 120 days from the date of opening of the tenders.

30. Opening of Tender : The tenderer is at liberty either himself or authorize, not more than one representative to be present at the time of opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.

31. Criterion for Evaluation of Tender: The Technical Bids will be opened by a committee authorized by the competent authority.

31.1 The Commercial Bids of only those tenderers whose Technical Bids are accepted will be opened in the presence of those tenderers who will remain present.

32. Period of Contract : The contract shall commence from the date of work order of the firm on the terms and conditions. To begin with, the contract will be for one year. If performance is found satisfactory on review the contract will be extendable for an additional one year, with rights to revise the rate quoted by either 5% or proportionate rise in percentage for the increase in fuel rates, which ever is less, for such extended period of one year. The contract so awarded can be terminated by M.S.W.C. at any time without any notice or conveying any reason therefore.

33. Communication of Acceptance: Successful Tenderer will be informed of the acceptance of their tender.

34. Security Deposit: The successful tenderer shall furnish Demand Draft of Rs.1,75,000/- in favor of "Maharashtra State Warehousing Corporation" towards Security Deposit within 7 days from the date of acceptance of the tender. The Earnest Money Deposit of the successful firm shall be refunded after receipt of Security Deposit.

34.1 The amount submitted towards EMD/Security Deposit will be forfeited by the order of the Competent Authority of M.S.W.C. in the event of any breach or negligence or non-observance of any terms/condition of the contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said Demand Draft as may be considered by the sufficient to cover any incorrect or excess payments made on the bills to the firm, shall be retained until the final audit report on the account of firm's bill has been received and examined.

35. Penalty: In case of breach of any condition/s of the contract and for all type of losses caused including excess cost due to hiring of Car from the market in the event of Contractor failing to provide requisitioned number of cars or not providing Cars, the office shall make deductions at double the rate of hiring rate on prorata basis from the bills preferred by the Contractor or that may become due to the Contractor under this or any other contract or from the security deposit or may be demanded from him to be paid within seven days to the credit of the M.S.W.C.

36. The powers of the Office of M.S.W.C. under this condition shall in no way affect or prejudice the powers in certain events to terminate the contract vested in him as herein provided nor forfeiture of deposit mentioned under clause 13.1 above.

37. Breach of Terms and Conditions :

37.1 In case of breach of any of terms and conditions mentioned above, the Competent Authority of M.S.W.C. will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by the M.S.W.C. in that event and the Security Deposit in the form of Demand Draft shall be encashed.

37.2 The Amount of earnest money will be forfeited in case a successful contractor does not pay the amount of initial security deposit within time specified and complete contract documents. A successful agency which fails to execute registered agreement by depositing stamp duty will be debarred from participation in MSWC for future works for 3 years and agency will be black listed.

38. **Sub-letting of Work:** The firm shall not assign or sublet the work or any part of it to any other person or party.

39. The tender is not transferable.

40. Terms of payment:

40.1 Log book shall be maintained by & with the driver of vehicle provide for M.S.W.C. & the log book may be got signed by the user and proper entry with respect to place visited, time, kilometer's etc. be made indicating name and designation of the officer who have utilized the vehicle.

40.2 No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work.

40.3 The contractor shall submit the bill at each stage/in the first week of following month in respect of previous month for sanction of the amount of bill and passing the bill for payment.

40.4 All payments shall be made by RTGS / NEFT only after deducting appropriate taxes as declared by Government from time to time.

- 40.5 Office of M.S.W.C. shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties imposed by the Bureau, if any.
- 40.6 The term 'payment' mentioned in this para includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money and Security Deposit governed by the separate clauses of the contract.
- 40.7 . Wherever applicable all payments will be made as per schedule of payments.

41. Arbitration: If any difference arises concerning this Agreement, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any results within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an arbitral tribunal containing a Sole Arbitrator to be appointed by Office of M.S.W.C., The arbitration proceedings shall take place in M.S.W.C., The provisions of Arbitration and Conciliation Act, 1996 and the rules framed there under and in force shall be applicable to such proceedings.

42. Right of Acceptance: M.S.W.C. reserves all rights to reject any tender including of those tenderers who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of the Competent Authority of the M.S.W.C. in this regard shall be final and binding.

- 42.1 Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's tender.

**TECHNICAL BID- PARAMETERS AND TECHNICAL
SPECIFICATION FOR EXECUTING THE WORK**

Sub: - Hiring of AC Car on Monthly as when required basis

1. The list of Cars along with photocopies of registration books should be attached with the tender.
2.
 - i. The firm should be registered with Regional Transport Authority and should furnish a copy of registration certificate in support thereof.
3.
 - i. AC Cars to be provided by the Contractor should be in perfectly sound working condition and suitable for use by M.S.W.C. Officers.
 - ii. AC Cars supplied should be manufactured in year 2020 or thereafter and vehicle with good condition and no accident history. The firm should specify the numbers of such vehicles enclosing copies of their RC. Also Fitness Certificate from RTO Pune should be submitted.
 - iii. The firms should have adequate number of cars to be provided as hired Car.
 - iv. Firms should have adequate number of drivers having experience of driving in Maharashtra and must possess valid license to drive commercial vehicle.
4. Only such Hire Car Operators/Agency may apply whose Cars have been duly authorized by the concerned RTO for use as public transport.
5.
 - i. The firm should ensure that the drivers employed hold valid driving license, are well behaved, reasonably educated, having communication skill in local & Hindi/English, conversant with traffic rules/regulations and city roads/routes as well as security instructions.
 - ii. Each driver employed by the firm must have a cell-phone duly activated.
 - iii. Each driver should wear uniform while on duty in this office.
 - iv. No. mileage will be allowed for lunch / tea of the driver and for coming & going to parking station (if it is not authorized by MSWC) Driver should carry his lunch.
 - v. Only drivers having sufficient experience of driving in Maharashtra and surrounding states, having valid driving licenses, with no criminal record (Certificate from police required) should be deployed to M.S.W.C. office. The firm should inform in advance the bio data of all drivers that could be deployed for office of M.S.W.C. on duty.
 - vi. The firm should have an adequate number of telephones for contact round the clock and these may be conveyed to this office.
 - vii. While M.S.W.C., has a regular requirement for hiring of Cars; it shall have the right not to utilize the services at any time for any period without giving any notice. The office will also reserve the right to hire cars/ taxis from any other provider of such services even during the period of contract. Revision of rates will not be entertained during the period of contract.
 - viii. The firm should have a provision to take the bookings 24hrs. x 7days.

6.
 - a. Rates once finalized will be valid for a period of 12 months during which upward change in rates will not be considered due to any hike in petrol/diesel/CNG prices or taxes.
 - b. The contract shall commence from the date of work order. To begin with, the contract will be for one year. If performance is found satisfactory on review the contract will be extendable for an additional one year, with rights to revise the rate quoted by either 5% or proportionate rise in percentage for the increase in fuel rates, whichever is less, for such extended period of one year. The contract so awarded can be terminated by M.S.W.C. at anytime without any notice or conveying any reason therefore.
 7. During contract period engaged vehicle must be covered by comprehensive Insurance coverage (with third party) MSWC will neither be responsible for any damage to vehicle due to accident or otherwise nor compensate any loss of life due to accident or otherwise.
 8. The tenderers should satisfy themselves before purchasing the tender online that they meet the above criteria.

**TENDER FORM-1 TECHNICAL INFORMATION AND
UNDERTAKING**

Sub: - Hiring of AC Car on Monthly basis for Head Office, Pune

1. Name of the Tenderer / Agency :
2. Office Address (with Tel. & Mob No.) :
3. Address and Tel. No. of Garage :
4. GST Tax Registration No. along with proof there of :
5. PAN No. of the firm :
6. Working experience of the firm (in years.) :
7. Nature of the firm/agency :(i.e. Sole Proprietor or Partnership firm or a Company or a Government Department or a Public Sector Organization) - Copy of Registration Certificate be furnished. :
9. Nos., Age in years & models, make of the vehicles owned by the firm. :
10. Nos. of drivers, qualification and communication capability in local & Hindi/English languages by the driver(s) along with their working (driving) experience (in yrs.) and valid driving license :
11. Availability of Cell phone & Address of the driver(s) :
12. Remarks (if any) :

(Signature of Tenderer with seal)

Place :-

Name :

Date :-

Seal :-

Office Address :-

SCHEDULE OF RATE

CALL BASIS

(Rate Quoted Should be Exclusive of GST)

(C) CALL BASIS

Sr. No.	Type of Vehicle	Local 8 hours / 80Kms (Rate) Rs.	Rate for		Out Station per km (Rate) Rs.
			Extra kms (Rs.)	Extra Hours (Rs.)	
1	Toyota Innova AC <i>Toyota Innova Crysta</i>				
2	Maruti Suzuki Ertiga AC				
3	Maruti Suzuki Swift Dzire / Ciaz / Honda Amaze or Equivalent Vehicles				
No Halt Charges, No any Sort of Over time Charges, for out stations.					

Note :

- 4) The rates quoted will be exclusive of GST and the same will be payable by the Corporation over and above the scheduled rates.
- 5) The expenditure incurred on account of Toll tax, Parking etc. if any paid by the Contractor, shall be reimbursed on production of original receipts along with the monthly bill.
- 6) During the contract period no increase in the rates will be considered on account of fuel prices or any other inputs.

(Signature of Tenderer)

Place :

Name :

Date :

Seal :

Office Address :